

ACTIVITIES OCTOBER 2021/early November

- | | PP involved |
|---|---|
| <input type="checkbox"/> WP1 | |
| <input type="checkbox"/> ACT2 <ul style="list-style-type: none"> -KICK off meeting part 2 - Definition of the steering Committee - The SC will discuss about the Guidelines for the management (1st draft- for discussion) | <p>ALL</p> <p>Steering committee members</p> |
| <input type="checkbox"/> WP2 <ul style="list-style-type: none"> - KICK off meeting part 3 - Meeting about communication strategy for Interreg program - Define the Committee for communication | <p>ALL</p> |
| <input type="checkbox"/> COM2 <ul style="list-style-type: none"> - Fabio will provide a template for the communication plan - the official logo should be available by mid/late now | <p>LP</p> |
| <input type="checkbox"/> COM3 <ul style="list-style-type: none"> - Selection (Committee for communication) - the CC will select the internal logo - the CC will define the Guidelines for the communication | <p>LP</p> <p>ALL</p> <p>Committee for communication members</p> |
| <input type="checkbox"/> COM1 and 4 <ul style="list-style-type: none"> - Define the news - Prepare the material for the Interreg website - Contact services for com management (media management) | <p>ALL</p> <p>ALL</p> <p>LP probably someone else</p> |
| <input type="checkbox"/> WP3.1 | |
| <input type="checkbox"/> ACT9 <ul style="list-style-type: none"> - prepare a lists of institutes and contact to whom send the survey - translate the survey - prepare a google form for the survey - prepare a presentation letter | <p>LP, PP2, PP3, PP4, PP5</p> <p>LP, PP4, PP5or PP2</p> <p>LP</p> <p>PP4,PP4, PP5or PP2</p> |

□ **WP3.2**

□ **ACT13**

- Collect internal survey results and make a summary report

LP

□ **ACT15**

- Ethical committee

LP, PP2, PP3, PP5